

Scheduled trigger

The **Scheduled** trigger is the perfect way to automatically trigger a rule at **specific times**.

There are a number of scheduling options to choose from or you can define your own custom schedule using a [Cron Expression](#).

Scheduled rules can be used for any number of regular maintenance, escalation or one off "fix it" jobs.



Scheduled trigger configuration

Below you will find a detailed description of each parameter of the basic configuration of the trigger.

Run as*

Select the user that will be used to execute the rule.

Start typing the user name for quicker selection.

Schedule / Interval*

Define the exact time and interval when you want to trigger the rule. The time/day options differ depending on the selected schedule.

Daily

The rule will be executed **every day**. The specific time can be set in the **Interval*** parameter (e.g. once per day at 1:00 am).

Days per Week

The rule will be executed on **certain day(s) per week**. The day(s) and specific times can be set in **Interval*** parameter (e.g. every Monday at 7 AM).

Days per Month

The rule will be executed on **certain day(s) per month**. The day(s) and specific times can be set in **Interval*** parameter (e.g. every 1st Monday of the month at 8 PM).

Advanced

Use a **Cron Expression** to have fine-grained control on when the rule should be executed. [Learn more about Cron Expressions](#).



Use cases

Use case	Automated action	Use case description	Complexity
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Remind users to close inactive issues	Add comment	Periodically add a comment mentioning the assignee to all unresolved issue that haven't been updated for more than 30 days.	BEGINNER
Schedule the escalation of overdue issues	Transition Issue	Periodically escalate all issues where the due date has been reached.	BEGINNER
Schedule issues for re-submission	Transition Issue	Periodically transition all issues to OPEN when the re-submission date reminder has been reached.	BEGINNER

If you still have questions, feel free to refer to our [support](#) team.