

# First steps

On this page, you will find the very first steps you need to take to start using Jira Workflow Toolbox Cloud after a successful [installation](#).

1

Click on the **cog** icon on the right of the upper navigation bar on your Jira instance and head over to **Issues**.

2

On the left-hand sidebar go to **Workflows** and select a workflow you want to add a **JWT** function to and click on **Edit**.

3

Select a transition.

4

Select the [conditions](#), [validators](#), or [post functions](#) tab.

5

Click on **Add condition/validator/post function**.

6

Select the desired condition, validator, or post function - the ones provided by JWT Cloud end with **(by JWT)**.

7

Click on **Add** to be redirected to the configuration page of the chosen feature.

For inspiration and a better understanding, make sure to check out our [use case library](#).

If you still have questions, feel free to refer to our [support](#) team.